

86  
72

OFFICE OF THE INSPECTOR GENERAL OF POLICE RAJASTHAN, JAIPUR.  
No. P.11(30)Police - Force / Alloc/72/4011 Dated 4-6-73

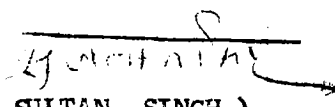
STANDING ORDER No. 5/73 ✓

The Syllabus as in Appendix 'A' is hereby prescribed for the Refresher Course of Head Constables in the State Finger Print Bureau.

The duration of the said course will be for the period of 2 months and the course will be conducted in the State Finger Print Bureau.

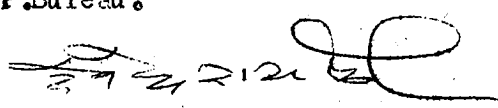
At the end of the Refreshers Course the trainee will be examined by the Board consisting of the following officers:-

1. S.P. CID. Crimes .. Chairman.
2. Director, Finger Print Bureau Member
3. An Inspector of FFB .. Member.

  
( SULTAN SINGH )  
INSPECTOR GENERAL OF POLICE  
RAJASTHAN, JAI PUR.

Copy forwarded to the:-

1. All Dy. Is. G.P. Rajasthan.
2. All Ss.P. Rajasthan.
3. All Commandants, R.A.C. Bns.
4. Principal, P.T.C. Kishangarh.
5. Asstt. I.G. of Police Hqrs. Jaipur.
6. A.O. / PHQ / , Addl. S.P. C. Stores /
7. All Zone Officers, Raj.
8. All Group Incharge, Force Branch.
9. Director, F.S.L. / F.P. Bureau.

  
For Insp. General of Police,  
Rajasthan, Jaipur.

B7  
e72

SYLLABUS FOR REFRESHERS COURSE OF HEAD CONSTABLE ( CIVIL POLICE  
FINGER PRINT BUREAU ).

APPENDIX 'A'

The duration of this course will be of 2 months.

FIRST MONTH ( THEORITICAL )

Part 'A'

- 1) Persons whose finger prints are to be taken for Record.
- 2) Finger Print slips where to be sent for Record.
- 3) Reports of Death in Jail of Finger Print Convicts.
- 4) Finger Prints of Dead body.
- 5) Manner in which the slips received for search are disposed of in the Bureau.
- 6) Reports regarding escaped convicts and absconders.
- 7) Intimation of arrest of absconders.
- 8) Removal of slips on receipt of Death reports.
- 9) Periodical Elimination of slips on the Records of the Bureau.

Part 'B'

1. Latent finger prints- Why occur and how developed.
2. Working of a Single Digit Branch.
3. Duties of officers attached to S.D. Section.

All the above items will be taught by the Director, Finger Print Bureau who will also be the member Secretary of the Board examining the candidates.

At the end of the training the candidates will be examined by the Board to be nominated by the I.G.P. in the above items. There will be two papers, one for part 'A' and the other for part 'B' which will carry 100 and 50 marks respectively.

SECOND MONTH ( PRACTICAL )

Part 'A'

1. Preparing slips for Search.
2. Preparing slips for Record.
3. Classification of slips received for search.

PART 'B'

1. Making entries in the Trace Register.
2. Notes of absconders on the slips on Record.
3. Notes of persons registered in M.O.B.
4. Preparing the Name Index Cards of persons whose slips are being recorded.

Continued.....P.2.

5. Search of a slip through Index Cards.
6. Placing of slips on Record.
7. Placing a slip on Record after classifying two missing fingers.
8. Classification of webbed fingers in left hand.

Training in all the above practical work will be imparted in the Bureau. There will be two practical examinations. One for Part 'A' and the other for part 'B' which will carry 50 and 100 (Hundred) marks respectively.

200 marks will be for the practical work done during the second month as mentioned in part 'A'. For this purpose the candidate will prepare atleast 25 slips for Search, 25 slips for Record and will classify atleast 25 slips received for search. The slips so prepared will be daily submitted by the candidate to Director, Finger Print Bureau who will assess the work and will put them marks obtained by the candidate before the Board for finalising the result. The marks will be distributed by the Director as under:-

1. 75 marks for preparing 25 slips for search.
2. 75 marks for preparing 25 slips for Record.
3. 50 marks for classification of 25 slips for search.

As indicated above the total examination marks will be 500 for four papers and practical work. The pass marks will be 50% and in aggregate it shall be 55%.

\*\*\*\*\*