

No.N.s(1)Police(A)Gupt/69/5435-5505 Dated. 20 August 1977.

STANDING ORDER NO. 6/1977

149

Subject: I N S P E C T I O N S

In partial modification of this office Standing Order No. 18, copy endorsed vide No.N.8(1)Police(A)Sec/69/4069-4189 dated 19-7-76 on the subject, enclosed please find a revised statement showing the scale of ~~maximum~~ Inspections- prescribed for various officers of the Department. The scale laid down should be strictly enforced.

(GANESH SINGH)

Inspector General of Police,
Rajasthan, Jaipur

Copy forwarded to the :-

- 1- Addl.I.G. of Police, A.C.D./Training, Rajasthan, Jaipur.
- 2- All Dy.Is. G. of Police, Rajasthan.
- 3- All Sup'ts. of Police, Rajasthan.
- 4- All Asstt. Is.G. of Police, Rajasthan.
- 5- All Commandants RAC Battalions.
- 6- The Principal, Rajasthan Police Academy, Jaipur
- 7- The Sup't. of Police, Central Stores, HQ, Raj, Jaipur.
- 8- The Director, Police Public Organization Rajasthan, Jaipur.
- 9- The Director, Forensic Science Laboratory, -do-
- 10- All the Addl. Supdt of Police, Rajasthan.
- 11- All Police Zone Officers, CID(CB and SF)
- 12- The Principal, RAC & AP Trn. Centre, Jaipur.
- 13- All Commandants, Police Training Schools, Rajasthan.
- 14- The Manager, WCB, Raj. Jaipur.

(E.M.P. MAIR)

Asstt. I.G. of Police(I)
Rajasthan, Jaipur.

4-8-77

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STATEMENT SHOWING SCALE OF MINIMUM INSPECTIONS
PRESCRIBED FOR VARIOUS OFFICES OF THE POLICE
DEPARTMENT.

HEAD QUARTERS OFFICERS

1. I.G. of Police, Raigarh.

Being Head of the Department no norm is fixed as per decision taken in the co-ordination Committee Meeting held on 29-7-1975.

2. Asst. I.G. of Police.

- i) As per order given by the I.G. of Police
- ii) His own office. ... Once a year.

3. Dy. I.G. of Police, Headquarters.

- i) His own office ... Once a year
- ii) Office of Asst. S.P.C.S. -do-
- iii) Office of ch.A.C. PHQ. -do-

4. Asst. I.G.P.(I)

- i) His own office ... Twice a year
- ii) Payment Section PHQ(Fin) ... Once a year

5. Ch. Accounts Officer.

- i) Finance Branch ... i) Twice a year
- ii) Other Offices as per orders given by the I.G.P.

6. S.P. Central Stores (PHQ)

- i) His own office ... Twice a year
- ii) Various Stores ... Once a year.

7. A.I.G.P. Traffic.

- i) His own office ... Once a year
- ii) Offices of the Mobile T. Is. -do-

8. Wireless.

Director State Police Wireless.

- i) His own office. ... Once a year
- ii) P.S.O. Communication, Lines, Training, Cipher, Stores, Work-Shops etc. situated at Headquarters. -do-
- iii) Offices of Dy.S.S.F. Wireless Sectors -do-
- iv) District Police Wireless Stations. ... As many as possible subject to a maximum of 12 by rotation.

9. Deputy Supdts. of Police (Wireless)

- (a) I/c. Cipher
 - (i) His own office ... Twice a year
 - (ii) All Cipher Centres at Distt. Hqrs. /RAC Bn. Hqrs. ... Once a year

(b) I/c. Stores & Lines (Wireless)

- i) Stores Twice a year
- ii) Lines. Once a year

(c) I/c. Communication (Wireless)

- i) His own office Twice a year

(d) I/c. Stores (Wireless)

- i) His own office Twice a year. (In cas
- ii) All Police Wireless Stations in their charge. Twice a year S.P. Jai Sector, also in workshop sixth r

FORENSIC SCIENCE LABORATORY:

10. Director, F.S.L.

- i) His own office Once a year
- ii) All Divisions i.e. Documents, Chemistry, Biology, Physics, Ballistics, Serology, Toxicology, Photography -do-
- iii) Each Range Mobile F.S.L. -do-

11. Assistant Directors

& Each Division -own office. Twice a year

TRAINING:

12. Adl. I.G.P. Training

- i) His own office Once a year
- ii) Rajasthan Police Academy -do-
- iii) Police Training Schools. Twice a year .
- iv) R.A.C. and A.P. Trg. Centre. -do-
- v) Security Training School Once a year
- vi) Radio Training School -do-

13. Principal, Rajasthan Police Academy.

- i) His own office Twice a year
- ii) Indoor Training Quarterly
- iii) Out door Training Quarterly.

14. Commandants, Police Trg. Schools.

- i) His own office Twice a year
- ii) Indoor Training Quarterly.
- iii) Out door Training Quarterly.

15. Principal, R.A.C. & A.P. Trg. Centre.

- i) His own office Twice a year
- ii) Indoor Training Quarterly.
- iii) Out door Training Quarterly.

16. Adl. S.P. Security Trg. School

- i) His own office Twice a year
- ii) Indoor Training Quarterly.

17. D y. S.P. Radio Trg. School.

- i) His own office Twice a year
- ii) Field Training Twice a year

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iii) Indoor Training Twice a year

C.I.D. (CRIMES) & RAILWAYS:

18. Dy. I.G.P. CID (CB) & Rlys.

- i) Crime Branch (all sections) Once a year
- ii) Railway District Once a year
- iii) Offices of all section officers (G.P.) Addl. Ss.P. Range, CID/CP. Once a year.
- iv) District M.O.B. One Distt. M.O.B. from each Range in a year.
- v) G.P.P. Stations One Govt. Ply. Police Station from each section in a year.

19. A.I.G.P. (II) CID/CP.

- i) His own office Twice a year
- ii) Distt. M.O.P. Five in a year one from each Range.
- iii) State M.O.B. Once a year.
- iv) Finger Print Bureau. Once a year.

20. S.P.C.I.D. (C.B) 'II'

His own office (all sections) Once a year. Also may visit offices of Addl. SP CIM (CB) to assess the work of these units in respect of complaints etc.

21. S.P.C.I.D. (CB) 'II'

- i) His own office (all sections) Once a year
- ii) All offices of Addl. Ss.P. CID (CB) Ranges. Once a year with a gap of four months period from DIGP's Inspection.

22. S.P. Railways (G.R.P.)

- i) His own office (including D.S.B/M.O.B.) Once a year
- ii) G.R.P. Lines Once a year.
- iii) Offices of section officers. Once a year
- iv) Govt. Ply. Police Stations. Half the number of Police Stations including the Out posts (Formal) & Half the number of P.Ss. and O.Ps. Informal. for a year.

23. Addl. Supdts. of Police, CID (CB)

- i) Own offices Twice a year

24. Section officer of G.R.P.

- i) Own offices Twice a year
- ii) Govt. Ply. Police Stations (including out posts) Twice a year.

25. S.H.O.s(G.R.P)
Own i) Police Station Quarterly.
ii) G.R.P. Out Posts. Quarterly.

26. Director, FINGER PRINT BUREAU:
i) Finger Print Bureau Twice a year

27. Manager, State M.O.B.
i) State M.O.B. Twice a year
ii) District M.O.B. Nine in a year.

C.I.D. (INTELLIGENCE) (State Special Branch)

28. Dy. I.G.P.C.I.D. (Intelligence)
i) His own office Once a year.
ii) Zone Offices (in all 6) Once a year.
iii) CID Training School Once in two years
iv) B.I. Offices (in all 4) Two in a year.
v) D.S.Bs. At least 5 in a year
once from each district.
vi) Office of S.P.S.B. Half of section a year.

29. S.P.S.S.B., Jaipur
i) His own office Once a year
ii) Checkpost Barmer and Mumbao Once in two years.
iii) Zone Offices (in all 6) Once in a year.
i) C.I.D. Training School Once in a year.
v) B.I. Offices (in all 4) Two in a year.
vi) D.S.Bs. 9 in a year.
vii) Zone Units Two from each Zone (in all 10) except Jaipur

30. S.P.C.I.D. ZONE JODHPUR
i) His own office Once a year
ii) Check Post Barmer and Mumbao Once a year.
iii) B.I. Office (in all 4) Once a year.
iv) D.S.Bs. In a Zone Once a year.
v) Zone Units in a Zone Once a year.

31. Zone officers, CID (A.P.L. Ss.P) (5)
i) Own office Once a year.
ii) D.S.Bs. in a Zone Once a year.
iii) Zone Units in a Zone Twice a year

32. A.P.L. Ss.P/Dy. Ss.P. SSB and Dy. S.P. Zone, Jodhpur.
All sections functioning under the officer. Once a year.

33. A.P.L. Ss.P. Border Intelligence.
i) Own office Once a year.
ii) Border Intelligence Post. Twice a year.

34. Inspector-In-Charge, Check Posts Barmer and Mumbao.
i) Own office Once a year.

RAJASTHAN ARMED CONSTABULARY:

35. Dy. I.G. of Police, R.A.C.

- i) His own office
- ii) All R.C. Battalions.
- iii) Coy. Headquarters

Once a year .
 Once a year .
 As many as possible
 subject to a minimum of 12
 and at least two from each
 Battalion by rotation.

36. Commandants R.A.C. Bns.

- i) Own office
- ii) All Coy. Hqrs.
- iii) Platoon Hqrs.

Once a year.
 Once a year.
 Once a year.

37. Asstt. Comdts. RAC Bns.

All Coys. & Platoon Hqrs.
 in their charge.

Every six months.

RANGES Regional level officers

38. Range Dy. Is. G. P.

- i) Own office
- ii) All Districts in the
Range and M.B.C. Kherwara

Once a year.

Once a year (M.B.C. for
Udaipur Range)

- iii) Offices of Circle
Officers.

As many as possible subject
to the minimum of half the
total number of Circles
in the Ranges excepting
for Jaipur Range where
the minimum should be
1/3 rd of the Circles.

- iv) Police Stations.

One P.S. of each District
at his discretion once a
year.

- v) Automobile workshop
Jodhpur and Bikaner.

Once a year (For Is.G.P)
Jodhpur and Bikaner only)

DISTRICTS: Distt level officers.

39. District Supts of Police.

- i) Own office.
- ii) District Lines
- iii) Offices of C.Os.
- iv) Traffic Branch
- v) District Special
Branches and M.O.B. S
- vi) Police Stations and
Out Posts.

Once a year.

Once a year.

Once a year.

Once a year.

Once a year.

Formal detailed inspections
of all Police Stations and
Out Posts in Districts Sirs,
Jhunjhunu, Tonk, Jalore,
Sirchi, Barmer, Jaisalmer,
Churu, Banswara, Dungarpur,
Bundi and Jhalwar.

In Districts Sewairadhapur,
Nagaur, Pali, Chittorgarh,
Bhilwara, 50% detailed
inspections and 50% informal
inspections.

In regards to Jaipur, Alwar
Bharatpur, Ajmer, Jodhpur,
Udaipur, Kota, Bikaner,
Ganganagar both detailed
and informal inspection
offices of Circle officer
and P.Ss./ QPs. may be
by the Asst. S.P. Distt

The Ss.P. will draw up inspection programme giving distribution in between the Dist. S.P. and the Add. Ss.P. in the beginning of the year and send copies to concerned D.I.G.P. and A.I.G.P. (I) The ratio between informal and detailed inspection shall

40. Addl. Supts. of Police (District)

i) District office, District Lines and office of the Twice a year C.Os. of Rural Areas.

ii) Police Stations and Out Posts

In a year as directed by the District or the higher Police Officers particularly of Rural areas but in no case more than of the total number of P.Ss. and O.Ps. District.

41. Addl. Supts. of Police (HQRs)

i) Own office. Twice a year with a gap of four months S.P.s inspection.

ii) Lines Once a year with a gap of 4 months from inspections.

iii) District Office (all sections)

42. Addl. Ss.P (City) Jaipur

i) Own office Twice a year

ii) offices of the C.Os. Once a year.

iii) Dy. S.P. Traffic office.

-do-

iv) All City Police Stations & out Posts and Traffic Cells. Once a year. The Inspection should be programmed as to have a gap of 3 months between the inspection of the Circle Officers.

43. Dy. Ss.P. (Circle Officers)

i) Own office. Twice a year.

ii) All P.Ss. (including O.Ps) in their Circles Twice a year.

44. Dy. S.P. Traffic, Jaipur City

i) His own office. Twice a year.

ii) T.I.'s office. Once a year.

iii)

45. Reserve Inspectors.

i) Own offices including Stores, M.T. Section, Mess etc. Twice a year.

46. S.H.Os.

i) Police Stations without Posts. Quarterly.

47. Police Motorcycle

Officers Bikaner/Jodhpur.

i) Own office. ~~XXXXXX~~ Twice a year.